Council (Extraordinary Meeting)

Thursday 18 March 2021
5.00 pm

To be held as an online video conference.

The Press and Public are Welcome to Attend/Observe. To access the meeting, click on the 'View the Webcast' link on the webpage -
https://democracy.sheffield.gov.uk/ieListDocuments.aspx?CId=154&MId=7816&Ver=4

Sheffield
City Council

COUNCIL (Extraordinary Meeting)

Thursday 18 March 2021, at 5.00 pm

To be held as an online video conference

MEMBERS OF THE COUNCIL

THE LORD MAYOR (Councillor Tony Downing)
THE DEPUTY LORD MAYOR (Councillor Gail Smith)

1 *Beauchief & Greenhill Ward*
Simon Clement-Jones
Bob Pullin
Richard Shaw

2 *Beighton Ward*
Bob McCann
Chris Rosling-Josephs
Sophie Wilson

3 *Birley Ward*
Denise Fox
Bryan Lodge
Karen McGowan

4 *Broomhill & Sharrow Vale Ward*
Angela Argenzio
Kaltum Rivers

5 *Burngreave Ward*
Jackie Drayton
Talib Hussain
Mark Jones

6 *City Ward*
Douglas Johnson
Ruth Mersereau
Martin Phipps

7 *Crookes & Crosspool Ward*
Tim Huggan
Mohammed Mahroof
Anne Murphy

8 *Darnall Ward*
Mazher Iqbal
Mary Lea
Zahira Naz

9 *Dore & Totley Ward*
Joe Otten
Colin Ross
Martin Smith

10 *East Ecclesfield Ward*
Andy Bainbridge
Vic Bowden
Moya O'Rourke

11 *Ecclesall Ward*
Roger Davison
Barbara Masters
Shaffaq Mohammed

12 *Firth Park Ward*
Abdul Khayum
Alan Law
Abtisam Mohamed

13 *Fulwood Ward*
Sue Alston
Andrew Sangar
Cliff Woodcraft

14 *Gleadless Valley Ward*
Lewis Dagnall
Cate McDonald
Paul Turpin

15 *Graves Park Ward*
Ian Auckland
Sue Auckland
Steve Ayris

16 *Hillsborough Ward*
Bob Johnson
George Lindars-Hammond
Josie Paszek

17 *Manor Castle Ward*
Terry Fox
Sioned-Mair Richards

18 *Mosborough Ward*
Tony Downing
Kevin Oxley
Gail Smith

19 *Nether Edge & Sharrow Ward*
Peter Garbutt
Jim Steinke
Alison Teal

20 *Park & Arbourthorne Ward*
Julie Dore
Ben Miskell
Jack Scott

21 *Richmond Ward*
Mike Drabble
Dianne Hurst

22 *Shiregreen & Brightside Ward*
Dawn Dale
Peter Price
Garry Weatherall

23 *Southey Ward*
Mike Chaplin
Tony Damms
Jayne Dunn

24 *Stannington Ward*
David Baker
Penny Baker
Vickie Priestley

25 *Stocksbridge & Upper Don Ward*
Jack Clarkson
Julie Grocutt
Francyne Johnson

26 *Walkley Ward*
Ben Curran
Neale Gibson

27 *West Ecclesfield Ward*
Alan Hooper
Adam Hurst
Mike Levery

28 *Woodhouse Ward*
Mick Rooney
Jackie Satur
Paul Wood

Contact:	Paul Robinson, Democratic Services
	paul.robinson@sheffield.gov.uk

PUBLIC ACCESS TO THE MEETING

The Council is composed of 84 Councillors with one-third elected three years in four. Councillors are democratically accountable to the residents of their Ward. The overriding duty of Councillors is to the whole community, but they have a special duty to their constituents, including those who did not vote for them

All Councillors meet together as the Council. Here Councillors decide the Council's overall policies and set the budget each year. The Council appoints the Leader and at its Annual Meeting will appoint Councillors to serve on its Committees. It also appoints representatives to serve on joint bodies and external organisations.

A copy of the agenda and reports is available on the Council's website at http://democracy.sheffield.gov.uk/ieListMeetings.aspx?CommitteeId=154.   You may not be allowed to see some reports because they contain confidential information. These items are usually marked * on the agenda.

Members of the public have the right to ask questions or submit petitions to most Council meetings and recording is allowed under the direction of the Chair. Please see the website or contact Democratic Services for further information regarding public questions and petitions and details of the Council's protocol on audio/visual recording and photography at council meetings.

PLEASE NOTE THAT THIS EXTRAORDINARY MEETING OF THE COUNCIL WILL NOT INCLUDE AN ITEM TO RECEIVE QUESTIONS OR PETITIONS FROM MEMBERS OF THE PUBLIC.

Council meetings are normally open to the public but sometimes the Council may have to discuss an item in private. If this happens, you will be asked to leave. Any private items are normally left until last. Please see the website for details of how to view the remote meeting.

COUNCIL AGENDA
18 MARCH 2021

Order of Business

1.   WELCOME AND HOUSEKEEPING ANNOUNCEMENTS

2.   APOLOGIES FOR ABSENCE

3.   DECLARATIONS OF INTEREST

Members to declare any interests they have in the business to be considered at the meeting.

4.   ESTABLISHMENT OF LOCAL AREA COMMITTEES

To approve, with or without amendment, the recommendation to be made by the Cabinet at its meeting to be held on 17th March 2021 that the Council approves the establishment of 7 Local Area Committees and approves the draft Area Committee Terms of Reference and Area Committee Procedure Rules, attached at Appendix 2 & 3 to the report of the Director of Legal and Governance, as changes to the Constitution, together with any minor consequential amendments, to take effect from the Annual Meeting of the Council.

Further details are set out in the joint report of the Director of Legal and Governance and Executive Director, People Services, published with this agenda.

Gillian Duckworth
Director of Legal and Governance

Dated this 10 day of March 2021

The next ordinary meeting of the Council will be held on 31 March 2021.

ADVICE TO MEMBERS ON DECLARING INTERESTS AT MEETINGS

If you are present at a meeting of the Council, of its executive or any committee of the executive, or of any committee, sub-committee, joint committee, or joint sub-committee of the authority, and you have a **Disclosable Pecuniary Interest** (DPI) relating to any business that will be considered at the meeting, you must <u>not</u>:

- participate in any discussion of the business at the meeting, or if you become aware of your Disclosable Pecuniary Interest during the meeting, participate further in any discussion of the business, or
- participate in any vote or further vote taken on the matter at the meeting.

These prohibitions apply to any form of participation, including speaking as a member of the public.

You **must**:

- leave the room (in accordance with the Members' Code of Conduct)
- make a verbal declaration of the existence and nature of any DPI at any meeting at which you are present at which an item of business which affects or relates to the subject matter of that interest is under consideration, at or before the consideration of the item of business or as soon as the interest becomes apparent.
- declare it to the meeting and notify the Council's Monitoring Officer within 28 days, if the DPI is not already registered.

If you have any of the following pecuniary interests, they are your **disclosable pecuniary interests** under the new national rules. You have a pecuniary interest if you, or your spouse or civil partner, have a pecuniary interest.

- Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner undertakes.

- Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period* in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

  *The relevant period is the 12 months ending on the day when you tell the Monitoring Officer about your disclosable pecuniary interests.

- Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority –

  - under which goods or services are to be provided or works are to be executed; and
  - which has not been fully discharged.

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- Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.

- Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.

- Any tenancy where (to your knowledge) –
  - the landlord is your council or authority; and
  - the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.

- Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -

  (a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and

  (b) either -
  - the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or
  - if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

If you attend a meeting at which any item of business is to be considered and you are aware that you have a **personal interest** in the matter which does not amount to a DPI, you must make verbal declaration of the existence and nature of that interest at or before the consideration of the item of business or as soon as the interest becomes apparent. You should leave the room if your continued presence is incompatible with the 7 Principles of Public Life (selflessness; integrity; objectivity; accountability; openness; honesty; and leadership).

You have a personal interest where –

- a decision in relation to that business might reasonably be regarded as affecting the well-being or financial standing (including interests in land and easements over land) of you or a member of your family or a person or an organisation with whom you have a close association to a greater extent than it would affect the majority of the Council Tax payers, ratepayers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the Authority's administrative area, or

- it relates to or is likely to affect any of the interests that are defined as DPIs but are in respect of a member of your family (other than a partner) or a person with whom you have a close association.

Guidance on declarations of interest, incorporating regulations published by the Government in relation to Disclosable Pecuniary Interests, has been circulated to you previously.

You should identify any potential interest you may have relating to business to be considered at the meeting. This will help you and anyone that you ask for advice to fully consider all the circumstances before deciding what action you should take.

In certain circumstances the Council may grant a **dispensation** to permit a Member to take part in the business of the Authority even if the member has a Disclosable Pecuniary Interest relating to that business.

To obtain a dispensation, you must write to the Monitoring Officer at least 48 hours before the meeting in question, explaining why a dispensation is sought and desirable, and specifying the period of time for which it is sought. The Monitoring Officer may consult with the Independent Person or the Council's Audit and Standards Committee in relation to a request for dispensation.

Further advice can be obtained from Gillian Duckworth, Director of Legal and Governance on 0114 2734018 or email gillian.duckworth@sheffield.gov.uk.

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JOINT REPORT OF THE DIRECTOR OF LEGAL AND GOVERNANCE AND EXECUTIVE DIRECTOR, PEOPLE SERVICES

SPECIAL MEETING OF THE CITY COUNCIL
18th March, 2021

ESTABLISHMENT OF LOCAL AREA COMMITTEES

At its meeting on 17th March 2021, the Cabinet will receive a joint report of the Executive Director, People Services, and the Director of Legal and Governance, setting out a proposal to empower communities by shifting power from the Town Hall to communities in every part of the City.

The report includes a recommendation to Council that seven Local Area Committees are established by Sheffield City Council in May 2021 and that approval be given to the draft Area Committee Terms of Reference and Area Committee Procedure Rules attached to the report at Appendix 1 and 2 as changes to the Constitution, together with any minor consequential amendments, to take effect from the Annual Meeting of the Council.

A copy of the Cabinet report is attached for further information about the background to this recommendation. Members' attention is particularly drawn to paragraphs 17 to 29, which describe the process necessary for the establishment of Local Area Committees and proposals for their initial operation, and the draft Terms of Reference and Procedure Rules at Appendices 1 and 2 to the Cabinet report.

Recommendation

That, subject to approval of the recommendations by Cabinet on 17th March 2021, that the Council:

Approves the establishment of seven Local Area Committees and approves the draft Area Committee Terms of Reference and Area Committee Procedure Rules attached to this report at Appendix 1 and 2 as changes to the Constitution, together with any minor consequential amendments, to take effect from the Annual Meeting of the Council.

Options

Full Council may:-

(i) approve in full the recommendation made to Council by the Cabinet;

(ii) reject the recommendation made to Council by the Cabinet; or

(iii) approve with modification the recommendation made by the Cabinet.

(A copy of Cabinet's minute will be provided to Members after the Cabinet meeting on 17th March 2021, together with any proposed amendments which have been submitted for consideration at the Council meeting).

Gillian Duckworth, Director of Legal and Governance
John Macilwraith, Executive Director, People Services

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Author/Lead Officer of Report: John Macilwraith Executive Director People. Gillian Duckworth, Director of Legal and Governance **Tel: 0114 273 4018**	

Report of:	Director of Legal and Governance
Report to:	Cabinet
Date of Decision:	17th March 2021
Subject:	Empowering communities: shifting power from the Town Hall to communities in every part of Sheffield

Is this a Key Decision? If Yes, reason Key Decision:-   Yes ☒   No ☐

- Expenditure and/or savings over £500,000   ☐

- Affects 2 or more Wards   ☒

Which Cabinet Member Portfolio does this relate to? Leader of the Council

Which Scrutiny and Policy Development Committee does this relate to?
Overview and Scrutiny Management Committee

Has an Equality Impact Assessment (EIA) been undertaken?   Yes ☒   No ☐

If YES, what EIA reference number has it been given?   **916**

Does the report contain confidential or exempt information?   Yes ☐   No ☒

If YES, give details as to whether the exemption applies to the full report / part of the report and/or appendices and complete below:-

Purpose of Report:

Through the Big City Conversation before the pandemic, together with the work undertaken by the Overview and Scrutiny Management Committee on Sheffield City Council's governance in 2019/20, citizens told us that they want more control and influence over the decisions and issues that really matter to their local area.

The report sets out a proposal that 7 Local Area Committees are established by Sheffield City Council in May 2021.
The new Area Committees will engage, enable, and empower communities across the city with increasing control over decision making, marking a major shift in

power to communities with a rolling programme of devolution over the next 12 to 18 months.

The Committees will

- Be the principal means by which the Council engages, empowers, enables, and seeks the active participation of all residents and community organisations on any topic of local interest.

- Actively utilise all available communication methods, including social media, improved local websites and blogs and where possible the use of virtual meeting technology.

- Provide a geographical framework that, over time, will be used to prioritise and direct the local delivery of an increasing number of Council services

- Oversee the production of a co-produced annual Area Committee Plan, with strong commitment to delivery from Council services and partner organisations, the Community Plans will reflect resident priorities

- Ensure that plans have ambitious but achievable improvement targets that have been agreed with the community, feeding into, and influencing the strategic plans of the Council

- Work with local partners and stakeholders to ensure services are joined up and operating effectively in line with the needs of local communities.

- Work with local Voluntary, Community and Faith Sector organisations to ensure greater efficiency of resources, improved services, and a stronger local voice.

- Monitor and hold to account those who are responsible for delivering on the Area Committee Plans actions and performance targets both SCC and partner organisations

- Be empowered to set priorities and direct resources

The report sets out a work plan for the coming months, focusing on the immediate steps to establish the new Local Area Committees by May 2021 and an iterative programme of activity over the 12 - 18 months from May to increase the responsibilities of those Area Committees.

Recommendations:

That Cabinet:

1. Agrees the approach and issues identified within this report as providing the framework within which the detailed work on Local Area Committees to replace the current 7 Local Area Partnerships will be taken forward.
2. Agree the initial engagement of community groups and residents as part of the shaping of the Local Area Committees as defined by the big city conversation, and the continuing engagement of local communities as further powers are devolved over the implementation period.
3. Approves the arrangements set out in this report and recommends Council to establish 7 Local Area Committees and to approve the draft Area Committee Terms of Reference and Area Committee Procedure Rules attached to this report at Appendix 1 & 2 as changes to the Constitution, together with any minor consequential amendments, to take effect from Annual Council.
4. Subject to Full Council agreeing to establish area committees, agrees that the proposals for an enhanced Leader and Cabinet governance model and for a Committee system of governance, as approved by Cabinet on 19th February 2020, each be amended to include area committees as described in this report.
5. Requests the Director of Policy Performance and Communications, in consultation with the Director of Legal and Governance, to set out the main features of these proposals as amended in a notice to be published as required by the Referendum Regulations, and to undertake additional activity to ensure that they are communicated to people in the city as clearly as possible before the referendum.
6. Notes and support the Programme Governance described within the report.
7. Approves the use of reserves for 2021/22 as set out in the report
8. Requires Officers to ensure that progress with programme development and implementation is regularly reported to Elected Members.

Background Papers:

1. 'Principles for Governance at Sheffield City Council', *Overview and Scrutiny Management Committee*, Dec 2019, http://democracy.sheffield.gov.uk/documents/s37769/Principles%20for%20Governance%20at%20SCC.pdf

2. Local Area Committees Terms of Reference (Appendix 1)

3. Local Area Committees Procedure Rules (Appendix 2)

4. Local Area Committees Governance Structure (Appendix 3)

5. Big City Conversation Report (Appendix 4)

6. Governance Schematic - Cabinet and Committee (Appendix 5)

Lead Officer to complete:

1	I have consulted the relevant departments in respect of any relevant implications indicated on the Statutory and Council Policy Checklist, and comments have been incorporated / additional forms completed / EIA completed, where required.	Finance: Ryan Keyworth
		Legal: Andrea Simpson
		Equalities: Adele Robinson, Equalities and Engagement Manager
	Legal, financial/commercial and equalities implications must be included within the report and the name of the officer consulted must be included above.	
2	**EMT member who approved submission:**	Kate Josephs, Chief Executive
3	**Cabinet Member consulted:**	Cllr. Bob Johnson, Leader of the Council
4	I confirm that all necessary approval has been obtained in respect of the implications indicated on the Statutory and Council Policy Checklist and that the report has been approved for submission to the Decision Maker by the EMT member indicated at 2. In addition, any additional forms have been completed and signed off as required at 1.	
	Lead Officer Name: *Gillian Duckworth*	**Job Title:** *Director of Legal and Governance*
	Date: 09 March 2021	

Empowering communities

Listening to our communities and delivering real change for every part of the city

Engage | Empower | Enable

Empowering communities - new Local Area Committees (LACs) with a LAC for every place in Sheffield
The seven new Local Area Committees will be created in May 2021 and will be led by locally elected councillors. Over the coming 18 months, the LACs will take on more responsibilities, shifting decision making from the town hall to communities, with more and more decisions made at the level at which they make most sense.

A new relationship: engaging, empowering and enabling communities
The LACs will be part of the Council's constitution and led by elected Councillors so that there is democratic accountability of the decisions and budgets that will be devolved. Yes, there will be meetings but LACs will be much more than that; they will be rooted and connected, working with communities and local groups to shape decisions, invest and agree solutions that work best for different areas in Sheffield.

Real change at a level that makes sense
Every part of Sheffield has different assets, strengths and needs. LACs will talk and listen to citizens and create Plans for the local area to deliver the actions and change that communities want to see. Over time, the geographic areas covered by LACs will be used to organise the delivery of an increasing number of Council services, focusing on local needs, what works in specific parts of the city, and working with public services to deliver better for our places.

One community, working together for better wellbeing, better places and empowered people
Every community in Sheffield has huge strengths and vital organisations and networks. LACs will be the connecting point for everyone to work together for the good of the local area – communities, public services, community organisations and businesses connected for to get the best for the local area.

1. One of the best features of our city is the network of distinctive communities, neighbourhoods, districts, local centres, and high streets which are a fundamental part of what makes Sheffield a great place to live.

2. We want people and communities in every part of Sheffield to be in control and shape the decisions and issues which matter to them and their area. As a City Council, we recognise that we need to match the knowledge, passion, and insight that Sheffielders have for their local areas with the ability to take decisions at the local level which can deliver real change.

3. Sheffield's local communities are all distinct with unique networks, community groups, high streets and parks and open spaces which are vital to our lives and have become increasingly so during the Covid-19 pandemic. In 2019, we held a 'Big City Conversation' with over 4,000 Sheffielders either talking with Councillors and officers in local centres across the city or responding to an online survey, telling us about their local area and if and how they would like to have more of a say over the issues that matter. Sheffielders told us:

   ● **Everyone loves their park, but communities could be improved** – people in every part of Sheffield said they loved their parks, their local community and key local services (e.g. public transport, libraries). However, there's work to do to improve on congestion, crime and activities for young people.

   ● **People do get involved in their communities** – over a third of Sheffielders said that they do get involved in local issues, particularly through online networks and local meetings. But time is precious, and people are sceptical about whether they could make a difference if they did get involved.

   ● **People want to get involved through a range of channels** – where people said they'd be keen to get involved at local level, they mainly want to use online channels and social media but also go to local meetings and work with local Councillors and public services.

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- **People don't feel they can influence decisions but are willing to get involved on the issues that matter** – only around a third of people said they feel they can influence decisions. However, nearly 40% said they would like to get more involved and 56% said they would get involved, depending on the issue.

- **People don't feel informed about local services** – in particular, about how decisions are made, how services are performing and about public services in their area overall.
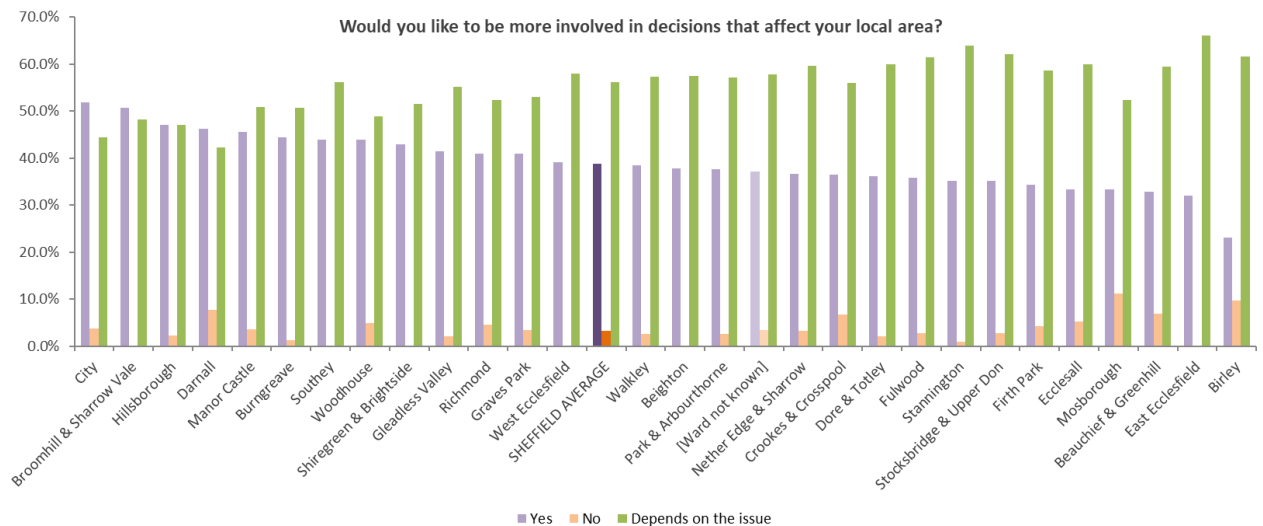
4. In addition, the Overview and Scrutiny Management Committee (OSMC) undertook a short review to look at the governance of Sheffield City Council, using a call for evidence and hearings to understand best practice in local governance and community engagement. The OSMC identified a set of five ambitions for governance at SCC which included a clear message about the renewal of our relationship with communities in Sheffield:

> "The issues people care about are often local in nature. Our decision-making structure needs to include channels through which people, communities and partners can work with local councillors about what is important to them. We need to strengthen locality arrangements based on the findings of the Big City Conversation and ensure that these arrangements work effectively alongside, and feed into, citywide decision-making processes."[1]

5. Whilst the Covid-19 pandemic stopped the Big City Conversation activity, Sheffielders and the work of the OSMC scrutiny committee gave a clear indication that people want to be more involved in the decisions that the city makes at a geography and on issues which are meaningful.

6. Throughout Covid-19, communities across the city have looked out for one another and stood alongside public services and voluntary, community, and faith (VCF) sector organisations to protect our most vulnerable residents and support local communities to get through the pandemic. There have been some incredible examples of community activism and people working together to support their local communities, which we can build upon, alongside the messages from the Big City Conversation to create a new

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[1] OSMC (Dec 2019)
http://democracy.sheffield.gov.uk/documents/s37769/Principles%20for%20Governance%20at%20SCC.pdf

relationship and way of working in the city, with communities having real control over key local issues.

7. Based on listening to what Sheffielders have told us and evidence from the OSMC governance review, we are going to increase the involvement and control that local communities have over decision making and solutions to local issues in Sheffield.

8. Our ambition is to empower communities, harnessing community assets to strengthen cohesion and connectedness and to improve health and wellbeing. Shifting influence to communities will ensure that the right decisions are made at the right level. We want to reinforce the trust we have in local communities with the power to decide what is right for their area

9. As a critical first step, we are proposing to create new Local Area Committees covering every part of Sheffield by May 2021. These will have far reaching influence and devolved decision-making over vital local issues.

10. The Local Area Committees will be led by local councillors with accountable structures supported by dedicated officer resources for each Committee, becoming the key platform for citizens to influence and shape decisions over the most important issues for their area. They will enable communities, public services, VCF organisations and Councillors to work together on the key issues for their area of the city. In the 12 – 18 months from May 2021 we will increasingly devolve responsibility for decision making and budgets to the new Area Committees, giving real control and influence to address the issues unique to their parts of the city.

11. Through the Big City Conversation, Sheffielders were clear that they want a step change in the relationship, trust and influence they have over local decisions. The new Area Committees represent a fundamental shift of power in Sheffield, putting local communities in charge of decisions and budgets for key local services. They will be the core foundations for local empowerment and will aim to achieve:

    ● Communities that can influence the issues and services that directly affect them.

    ● Councillors will be community leaders accountable to the people they represent.

    ● Increased flexibility, influence, and direction of services at a local level.

    ● Measurable improvements in service performance.

    ● Stronger relationships with community partners.

    ● Effective Communication and Engagement using multiple platforms to reach as many   people as possible.

12. Local Area Committees will have devolved budgets and delegated decision-making authority, ensuring communities, alongside local councillors can take decisions which are best for the unique needs of Sheffield's communities. The intention is that Local Area Committees will transform the Council's approach to the delivery of services, with greater focus, responsiveness, and accountability to the different needs of communities across the city.

13. Local Area Committees will:

    ● Be the principal means by which the Council engages, empowers, enables, and seeks the active participation of all residents on any topic of local interest.

- Actively utilise all available communication methods, including social media, improved local websites and blogs and the use of virtual meeting technology.

- Provide a geographical framework that, over time, will be used to prioritise and direct the local delivery of an increasing number of Council services

- Oversee the production of a co-produced annual Area Committee Plan. With strong commitment to delivery from Council services and partner organisations, the Community Plans will reflect resident priorities.

- Ensure that plans have ambitious but achievable improvement targets that have been agreed with the community, feeding into, and influencing the strategic plans of the Council.

- Work with local partners and stakeholders to ensure services are joined up and operating effectively in line with the needs of local communities.

- Work with local Voluntary, Community and Faith Sector organisations to ensure greater efficiency of resources, improved services, and a stronger local voice.

- Monitor and hold to account those who are responsible for delivering on the Area Committee Plans actions and performance targets.

- Be empowered to set priorities and direct resources.

14. The proposed Local Area Committees will replace the existing Local Area Partnerships (LAPs) which have been in place since 2013. The seven LAP areas are based on the city's 28 wards (four wards in each LAP) and they have been successful in supporting and developing community resilience in communities across the city. LAPs do not have devolved powers and responsibilities and thus are limited in their ability to directly respond to the needs of local communities.

15. Reflecting on the views expressed in the Big City Conversation, citizens clearly want to have a greater role and direct say on key locality issues and are keen to get more involved through digital and physical channels. Despite the LAP model being in place, most respondents did not feel that they could influence local decision making and therefore, we are keen to match this appetite by increasing decision making capabilities of local communities through Local Area Committees, building on good practice, networks and partnerships that have developed under the LAP approach.

16. The geography (Area Boundaries) that the new Local Area Committees cover will be discussed and agreed as part of the initial implementation.

Establishment of Local Area Committees and how they would work

17. The operation of Local Area Committees, in terms of their roles, powers and relationships with residents and other Council and external bodies (such as partner organisations and, in the north of the city, town and parish councils) will be further defined as part of this programme and will be the subject of future recommendations to Cabinet and Full Council.

18. The first step is that Full Council must establish the committees and agree their terms of reference and any consequential amendments to the Constitution. Article 10 at Part 2 of the Constitution currently makes provision for the establishment of area committees, comprising all Ward councillors from the Wards in the area, with Terms of Reference to be set out in Part 3 and Procedure Rules in Part 4. The relevant places in Parts 3 and 4 note that no Area Committees are currently established.

19. This report recommends that Cabinet make a recommendation to Full Council that Local Area Committees be established with effect from 19 May 2021(the date of the Council AGM), with draft Terms of Reference and Area Committee Procedure Rules as attached to this report at Appendix 1 & 2.

20. Each committee will have a Chair and Vice-chair (to act in the Chair's absence), elected by the committee in accordance with Council Procedure Rules.

21. Once established, committees may exercise any executive functions that are delegated to them through the Leader's Scheme of Delegation of Executive Functions. It is envisaged that initially their role may chiefly be consultative and that they will act as conduits between local residents, and executive decision makers to ensure that their views are known and considered. They may also make decisions in respect of devolved budgets such as Ward Pots and the   portion of Community Infrastructure Levy (neighbourhood CIL). The roles of residents and community organisations and the building of their relationships with area committees will be part of this programme.

22. Any other powers to be delegated will be considered during phase 2 of the programme, so the structure will be in place immediately but what the committees will do will still be a work in progress. In time they will have powers to make decisions in respect of their areas, but they must still be bound by city-wide policies and strategies.

23. Full Council may also delegate non-executive functions to Local Area Committees but at this stage it is considered unlikely that they will undertake non-executive functions. They will have the power to consult the community and make representations on planning and licencing applications but will not have any role in deciding those applications.

24. Alongside the iterative implementation of the Local Area Committees the EMT of SCC will initiate a workstream to ensure strategy, structures, roles, responsibilities, processes and culture are aligned to support the effective implementation of greater local engagement, empowerment and delivery.

25. Local Area Committees will have a relationship with the Council's Overview and Scrutiny Committees, which may scrutinise any executive function including those exercised by area committees. Also, Local Area Committees may draw matters to the attention of a Scrutiny Committee to be considered for inclusion in the Work Programme.

26. It is likely that Local Area Committees may wish to have a role in "holding to account" operations or actions in their areas. This will need to be carried out in a way that does not duplicate the work of a Scrutiny Committee, but it may feed into that work.

27. Each Local Area Committee will report its Community Plan and progress against it to the Full Council no more than once in every municipal year, commencing in the municipal year 2022/23 with the programme fixed at the Council AGM in May 2022. The Governance structure for Local Area Committees is as set out in Appendix 3.

28. Local Area Committees can operate within an executive or committee structure so the work to develop their role can continue whatever the outcome of the governance referendum. If the outcome is a move to a committee system, then what the Local Area

Committees do will be part of the wider constitutional arrangements as the Leader/executive will no longer have a role in delegation to them.

29. In February 2020 Cabinet, on the recommendation of Full Council, approved proposals for an enhanced Leader and Cabinet governance model and for a committee system of governance to be published before the referendum and for publication of a notice (as required by regulations) setting out the main features of these proposals. Because the referendum has been postponed for a year due to the coronavirus, the Council will need to issue a new notice of it no earlier than 55 and no later than 28 days before the new date (6th May). If the governance proposals described in the notice are to be revised to include Local Area Committees, Cabinet must make a decision to that effect.

The current enhanced Leader and Cabinet governance model and Committee system model are set out in Appendix 5. They will be revised to incorporate Local Area Committees in line with the governance structure shown at Appendix 3.

Timetable for delivery

30. The new Local Area Committees will be established by May 2021 which will then be followed by a 12 – 18 month rolling programme of devolution of responsibilities to the Committees. This will be agreed by the relevant Executive Director in consultation with the relevant Cabinet member after consultation with the ward councillors.

31. In order to deliver a change of this nature effectively, an iterative and open approach is necessary. We will seek to implement in stages, increasingly led and informed by the priorities and feedback of LACs, and creating the space for learning and reflection.

32. A number of other cities and local areas in the UK and beyond have implemented devolved models in recent years (such as Leeds and Nottingham) SCC will seek to learn from the experience and evidence of these programmes wherever possible and appropriate.

33. Programme Governance – the establishment of new Local Area Committees and the subsequent rolling programme of devolution will require professional programme management and as such an officer Programme Board, drawn from portfolios across SCC, has been established. A named 'Senior Responsible Officer' (SRO) will be identified and empowered to work across the Council to drive progress and ensure issues are addressed. Work-streams will be established and a phased approach taken. Current suggested workstreams and phases are as follows:

Workstreams

Governance work-stream	Local Area Committees must be established by Full Council, which will require a number of consequential amendments to the Constitution; delegation of executive functions to Local Area Committees will require the Leader to make changes to his Scheme of Delegation of Executive Functions.
Service Delivery and Operating Model work-stream	Work will be needed to change the operational model of the Council to support localised service delivery. Devolution of decision making and budgets to Local Area Committees will have implications for ways of working and for staff across the Council
Community Empowerment and	Work will be required to create the systems and processes for engaging, empowering and enabling communities in the work

Engagement work-stream	of Local Area Committees, setting out clearly what residents can expect
Planning and Performance Management work-stream	Local Area Committees and their functions will require forward planning and timetabling as well as robust performance indicators to evaluate their impact and performance
Communications work-stream	Work will be needed to ensure that all stakeholders, most importantly Councillors and local residents of Sheffield, are kept in touch with the programme as it reaches key milestones and that plans for the formal launch are developed and delivered.
Finance work-stream	Work is required to ensure that any changes needed to the Council's budget structure and financial management and control arrangements are made. This is in order to enable the Local Area Committees to operate effectively and within legal and local government financial best practice frameworks

Phase 1 – Establishing the Framework	Delivery Date
Establishment of programme governance	Feb 2021
Creation of Local Area Committee staffing teams	March/April 2021
Cabinet report in draft form	March 2021
Phase 2 – Devolution of Responsibilities	
Launch of Local Area Committees	May 2021
Arrangements in place for the devolvement of the first tranche of decisions and budgets.	May to July 2021
Production of the first set of Community Plans	Aug to Oct 2021
Processes and guidance on service commissioning and procurement agreed.	Aug to Oct 2021
Assessment and agreement of services where decision making and direction will be devolved from May 2021	Rolling programme from May 2021 to April 2022
Phase 3 – Embedding and Developing the Model	
Ongoing development of the Local Area Committee model	May 2021 to April 2022
Year 1 review of impact and performance	April/May 2022
Implement changes arising from Year 1 review	May 2022

The SRO and Programme Board will report to the Corporate Member Group on a quarterly basis

Risk analysis and implications of the decision

Equality of opportunity implications

34. The overall impact of this decision is likely to be highly positive from an equality, diversity and inclusion perspective. Local communities will have a far greater say in local decision making for services which impact their daily lives. The devolution of responsibilities will greatly improve inclusion for local people of all ethnicities, faiths, abilities, sexualities, genders, etc. The work of the Equality Hub Network (Sheffield Equality Partnership) will support the approach.

Financial and commercial implications

35. Programme management estimated costs are outlined below (which includes activity such as performance monitoring, governance, comms and engagement);

   Phase 1 – Creating the LAC Framework/Structure – Feb 2021 to May 2021 – cost estimate = £65,439

   Phase 2 – Devolution of Responsibilities to LACs – May 2021 to May 2022 =

   - **Transformation Element – cost estimate = £536,285**

   - **Administration and Running Costs – cost estimate = £618,000**

   Additional costs (IT infrastructure, other supplies and services) to be identified as the Local Area Committees are established.

   This cost exceeds the provision in the 2021/22 budget by approximately £650k, mostly relating to transformation costs. This will be funded from reserves for 2021/22 with any ongoing costs built into the 2022/23 budget process.

   Local Area Committees are in the earliest stages of development. As the work progresses, it is intended that the scope and role of Local Area Committees will expand and change. The change in the remit of LACs over time will have implications for the Council's overall budget and the structure of the budget which we are currently unable to assess. The financial implications of these changes will need to be assessed on an ongoing basis as decisions are made.

36. The establishment of Area Committees may result in additional costs through changes to the Members Allowances Scheme. In accordance with the Council's Constitution and the requirements of the Local Authorities (Members' Allowances) (England) Regulations 2003 the Independent Remuneration Panel will consider which positions should receive a special responsibilities allowance and the level of that allowance and make recommendations to Full Council. These costs will be offset by the removal of the posts of Local Area Partnership Chair from the Scheme.

Legal implications

37. There are powers in section 9E of the Local Government Act 2000 for functions of the executive of a local authority to be discharged by area committees established by the local authority in accordance with its powers under section 102 of the Local Government Act 1972. Subject to necessary amendments to the Council's Constitution, to be the

subject of a further report when the proposals are fully developed, there is nothing in the proposals in this report which cannot be achieved within the legislation.

38. The political balance requirements of the Local Government and Housing Act 1989 and the Local Government (Committees and Political Groups) Regulations 1990 do not apply to any formal Area Committees established under the Local Government Act 2000 or otherwise meeting the criteria set out in regulation 16A of the Regulations. Those criteria are briefly that the committee discharges functions of the authority or advises the authority (or a committee of it) only in respect of part of the area of the authority, and all the voting members of it who are council members have been elected to wards wholly or partly within that part.

39. Alternative Options

Retaining the existing Local Area Partnership Structure is an option however this would not allow for the significant shift in devolvement of powers to local decision-making committees. Retaining Local Area Partnerships would therefore not achieve the aims and ambitions of the City to further empower local communities.

40. Reasons for Recommendations

We want people and communities in every part of Sheffield to be in control and shape the decisions and issues which matter to them and their area. As a City Council, we recognise that we need to match the knowledge, passion and insight that Sheffielders have for their local areas with the ability to take decisions at the local level which can deliver real change.

The proposed establishment of Local Area Committees will ensure that this ambition is achieved. We will put in place a community led committee system with strong decision-making powers and accountability.

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AREA COMMITTEES

Terms of Reference

(a) To promote the involvement of local people in the democratic process and to bring decision making closer to local people.

(b) To agree a Community Plan setting priorities for the area of the committee, monitor delivery of that plan and keep it under review.

(c) To agree a plan for engaging with local residents and voluntary and community sector organisations in improving the committee area.

(d) To take decisions about local matters delegated by the Leader, the Executive and/or the Council after engagement with the community or public consultation carried out pursuant to a prior decision.

(e) To make decisions relating to funding as delegated from time to time by the Leader and/or Executive to fit with the priorities set out in the Community Plan and following engagement with the community.

(f) To act as a formal consultation mechanism on Council and partner strategies and policies.

(g) To engage with local people and oversee an ongoing programme of events to enable local people to influence Council decisions.

(h) To act as a focal point for the results of consultation and engagement exercises and respond appropriately.

(i) Where a matter does not fall within the powers delegated to the Area Committee, to make recommendations to the appropriate decision-maker or body.

(j) Where a matter under consideration impacts on another Area Committee's area, the Area Committee shall not take a decision without first consulting the other Area Committee.

(k) To meet a minimum of four times in every year.

(l) To provide a report to Full Council on its Community Plan and progress against objectives no more than once in a municipal year.

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AREA COMMITTEE PROCEDURE RULES

1. Arrangements for Area Committees

1.1 Composition

There shall be seven Area Committees as set out in the table below. They shall be constituted and operate in accordance with Article 10 of this Constitution and these Procedure Rules.

Name of Area Committee	Comprising these Wards

1.2 Delegation of functions

The Area Committees shall operate according to the Terms of Reference set out in Part 3 of this Constitution. They shall carry out such non-executive functions as are delegated by the Full Council and such executive functions as are delegated by the Executive in accordance with the Leader's Scheme of Delegations of Executive Functions from time to time in force.

1.3 Sub-delegation of Functions

(a) Subject to any statutory provisions about the discharge of executive functions and unless the Leader specifies otherwise, where executive functions have been delegated to an Area Committee, they may be delegated further to an officer of the Council.

(b) Where non-executive functions have been delegated to an Area Committee, they may be delegated further to an officer of the Council.

(c) The further delegation of a function does not prevent it from being discharged by the Area Committee.

1.4 Conflicts of Interest

(a) Where the Chair or any Member of an Area Committee has a conflict of interest this will be dealt with as set out in the Council's Code of Conduct for Members in Part 5 of this Constitution.

(b) If the exercise of an executive function has been delegated to an Officer, and should a conflict of interest arise, then the function will be exercised in the first instance by the person or body by whom the delegation was made and otherwise as set out in the Council's Code of Conduct for Members in Part 5 of this Constitution.

2. The Operation of Area Committees

2.1 Frequency and location of meetings

Each Area Committee will meet at least 4 times each year at a publicly accessible location agreed by its Chair. Meetings shall be convened more regularly if the Chair decides it is necessary.

2.2 Public access to meetings and papers

Meetings, agenda and minutes of Area Committees will be open to the public and press, except as permitted under legislation and the Access to Information Rules in Part 4 of this Constitution.

2.3 Quorum

The quorum for a meeting of an Area Committee shall be half of its membership.

2.4 Meetings of and decisions taken by an Area Committee

(a) Meetings of Area Committees will be convened and conducted in accordance with the Access to Information Rules in Part 4 of this Constitution.

(b) Where executive decisions have been delegated to an Area Committee, the Rules applying to meetings of, papers of and decisions taken by the Committee shall be the same as those applying to those taken by the Executive.

2.5 The Chair of Meetings

Each Committee shall appoint a Chair and Deputy Chair for the year from its membership comprising the Ward Councillors of that Committee. Meetings will be chaired by the Chair if present and, in his or her absence, the Deputy Chair will chair. In the absence of both the Chair and the Deputy Chair, the Members present shall elect one of their number to chair.

2.6 The Business to be Conducted

At each meeting of an Area Committee, the following business will be conducted:

(i) exclusion of the public and press;

(ii) consideration of the minutes of the last meeting;

(iii) declarations of interest, if any;

(iv) public questions and petitions;

(v) any matters referred to the Area Committee for consideration by the Full Council, a Council Committee, an Overview and Scrutiny and Policy Development Committee (in accordance with the Scrutiny Procedure Rules in Part 4 of this Constitution) or the Executive;

(vi) matters set out in the agenda for the meeting, and which shall indicate which are Key Decisions and which are not in accordance with the Access to Information Procedure Rules set out in Part 4 of this Constitution.

2.7 Placing items on the Area Committee agenda

(a) A Chief Officer may, in consultation with the Chair and subject to compliance with the Access to Information Rules in Part 4 of this Constitution, put on the agenda of an Area Committee meeting, any matter which he or she considers necessary or appropriate,

(b) A matter referred to an Area Committee by Full Council, a Council Committee, an Overview and Scrutiny and Policy Development Committee or the Executive, shall be placed on the agenda for the next Area Committee meeting, subject to compliance with the Access to Information Rules. The

Leader or other Executive Member may address the Committee on an executive matter referred to them but shall not be entitled to participate in debate or to vote on the item unless he or she is a Member of the Area Committee.

(c) The Chief Executive, the Monitoring Officer and the Chief Finance Officer may, subject to compliance with the Access to Information Rules in Part 4 of this Constitution, put on the agenda of any Area Committee meeting, any matter they consider necessary or appropriate. Any of those officers, where they consider it necessary to do so, may require a meeting of an Area Committee to be called to consider a particular matter.

2.8 Attendance by others

(a) Area Committees may, through the Chair, invite representatives of other public, private and voluntary/community organisations with an interest in the issue and/or members of the general public to meetings to contribute to their discussions.

(b) External experts and other persons identified as possible contributors may be invited to attend meetings to give evidence and advice and answer questions put to them by an Area Committee, but cannot be required to do so and therefore their participation will be on a voluntary basis.

2.9 Placing items on a Cabinet agenda

(a) An Area Committee can request that an item discussed at one of its meetings is placed on the agenda of the next relevant meeting of Cabinet;

(b) The request will be forwarded in writing by the Chair to the Cabinet member with the relevant portfolio or the Leader who will take one of the following actions:
(i) refer the matter to an Executive Director
(ii) refer the matter to another relevant officer
(iii) refer the matter to Cabinet by way of a report;

(c) If the matter is referred to Cabinet the rules relating to items being placed on a Cabinet agenda set out in the Executive Procedure Rules shall apply.

Local Area Committee Governance
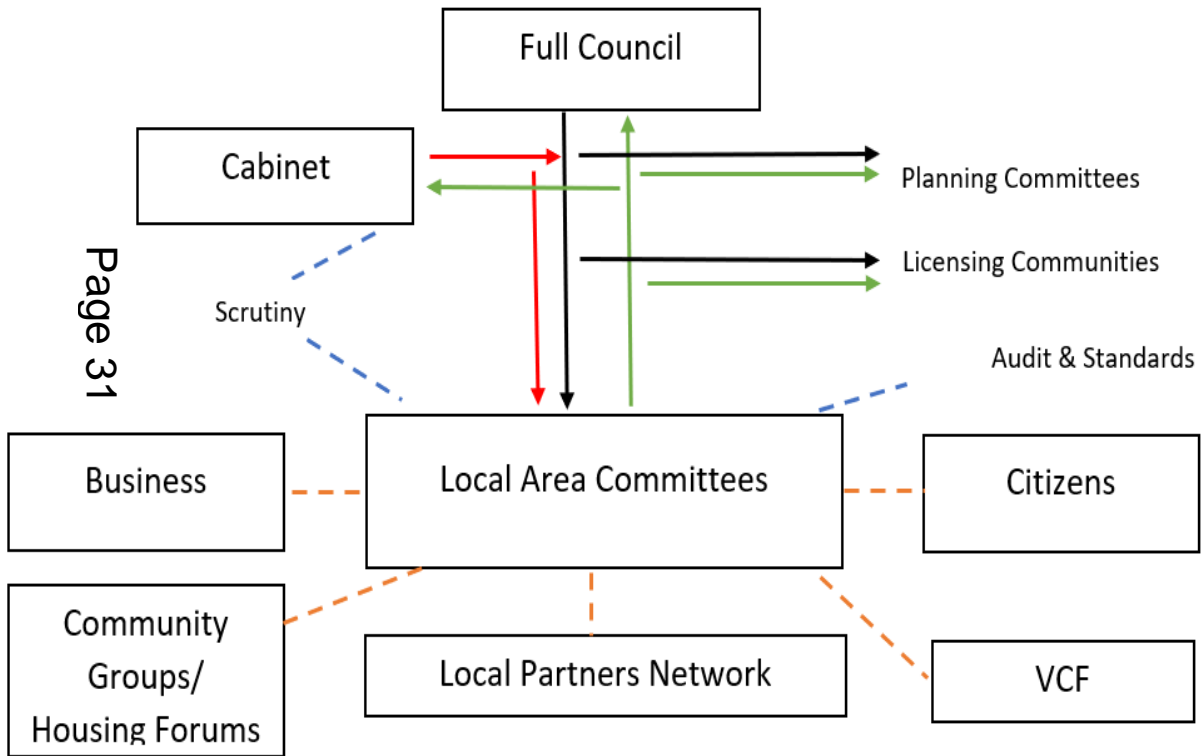
Key

Red = Delegations from Cabinet/ Leader

Black = Delegations from Full Council

Green = Feedback loops from Local Area Committee (LAC)

Blue (Dotted) = Overview & Scrutiny

Orange (Dotted) = Engagement

NOTE:This diagram is designed to only show the relationships between LACs and other committees and the City, existing relationships between the Council and the City will continue to be maintained.

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Engage | Empower | Enable
What you told us about
getting involved in local areas

Big City Conversation – a reminder!

In October 2019, we launched the Big City Conversation and spoke to Sheffielders across the city about their priorities and how they wanted to get involved in decisions and issues in their local community.

We launched an online survey but also went out and about in district and local centres across Sheffield to talk to people about what mattered to them. The survey closed just as the Covid-19 pandemic was taking hold in the UK and the country went into the first lockdown in March 2020. We presented the initial findings to Scrutiny and to Full Council in January 2020 to inform discussions and proposals ahead of the referendum in May 2020 that was also postponed because of Covid-19.

We've learned a lot during the pandemic and communities, community organisations, businesses and public services have stood together to support and protect each other from Covid-19.

As we look to develop the Local Area Committees, this summary reflects on the key things that Sheffielders told us during the Big City Conversation about influencing decision making in their area, in Sheffield and how people want to get more involved.

Big City Conversation – the headlines

Between October 2019 and February 2020, we engaged around 3,500 Sheffielders either through the online survey or through a variety of face-to-face events in the city centre and district centres.

Over 2,700 people completed the online survey providing a rich picture of what issues Sheffielders care about, what they value and how they want to have a say over those issues.

We got responses from communities right across the city and across all age groups (but with younger age groups under represented in the survey).

55% of respondents were female; 36% male and 8% identifying as non-binary or other.

The majority of respondents were white (82%) with only 9% from a BAME background which is an underrepresentation of the city's BAME population.

Big City Conversation - Number of Responses by Ward

No of. Responses
- 26 - 35
- 36 - 46
- 47 - 57
- 58 - 63
- 64 - 74
- 75 - 81
- 82 - 111
- 112 - 132
- 133 - 162
- 163 - 193
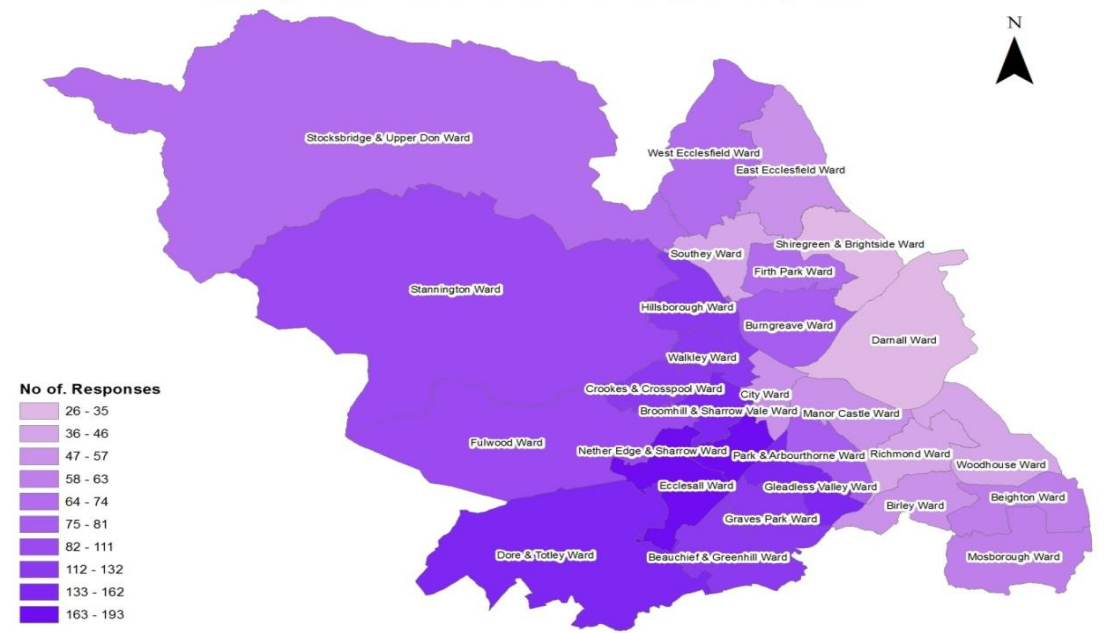
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Responses by Age Group
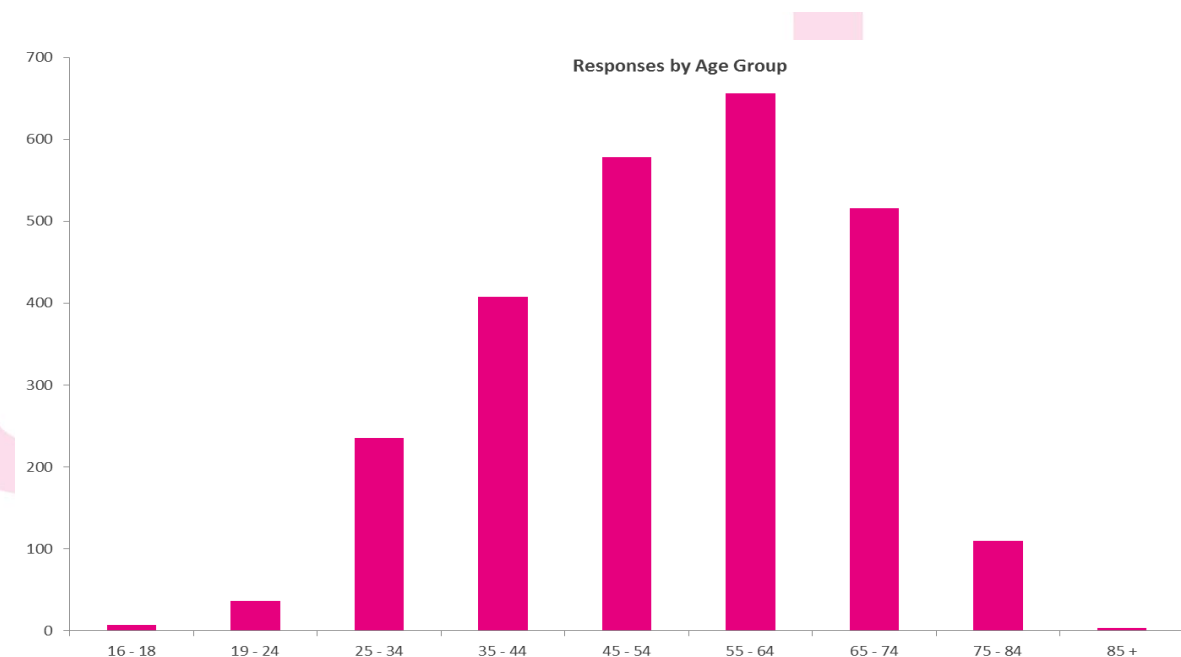
What Sheffielders love about their area….

…and what needs improving

Our communities – what we love and what needs to change

We asked respondents to the survey to say what three things really loved about their area and what three things that they felt needed to improve.

What Sheffielders like best about their neighbourhood
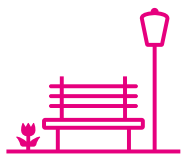
People in Sheffield love their parks and open spaces. It was by far and away the thing that people liked most about their area in almost every part of the city

People really value their local community too and how well our communities get on together across the city.

Public transport matters to our communities but some places feel more connected (Darnall, Birley) than others (Dore and Totley, Stocksbridge)

Housing, libraries, local shopping facilities and local health services were also seen as things people in Sheffield like about their areas.

What Sheffielders want to see improve

Traffic congestion is the issue that most people said needed improving in their local area. This was consistent across wards but particularly in Broomhill and Graves Park.

People also said that public transport could be better and this was the second biggest priority, particularly in Stocksbridge, West Ecclesfield, Stannington, Walkley and Dore and Totley
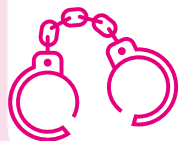
Reducing the level of crime/ASB in neighbourhoods is also a key priority for residents – particularly in Manor, Woodhouse and Darnall.

Respondents want to see improvements in activities for young people across all areas of the city along with cleaner streets and reduced pollution.

Priorities for neighbourhoods – what's great and what needs to improve

	The level of traffic congestion	Activities for teenagers & young people	The level of pollution	Clean streets	The level of crime	Road and pavement repairs	Public transport	Job prospects	Facilities for young children	Community activities	Sports and leisure facilities	Education provision	Health services	Availability of affordable fresh food	Cultural facilities (e.g. libraries, museums)	Schools	Good quality housing	Shopping facilities	Community cohesion (how well everyone gets on together)	Parks and open spaces
Beauchief & Greenhill	-0.3	-0.3	0.0	-0.1	-0.2	-0.1	-0.2	-0.1	-0.1	0.0	0.1	0.1	-0.2	0.0	0.1	0.1	0.2	0.3	0.2	0.6
Beighton	-0.5	-0.2	0.0	0.0	-0.2	-0.1	0.1	0.0	-0.2	-0.1	0.1	0.0	0.0	0.1	0.0	0.0	0.2	0.6	0.1	0.3
Birley	-0.2	-0.3	0.0	0.0	-0.3	-0.2	0.3	0.0	-0.1	-0.1	-0.1	0.1	0.1	0.1	0.1	0.1	0.2	0.3	0.2	0.3
Broomhill & Sharrow Vale	-0.6	-0.1	-0.5	-0.3	-0.1	-0.1	0.0	0.0	0.0	0.0	0.0	0.1	0.1	0.1	0.1	0.1	0.1	0.3	0.3	0.7
Burngreave	-0.1	-0.3	-0.2	-0.6	-0.4	0.0	0.2	-0.1	0.0	0.0	0.1	0.0	0.2	0.0	0.1	0.1	-0.1	0.1	0.2	0.4
City	-0.3	-0.1	-0.4	-0.4	-0.2	-0.1	0.3	0.1	0.0	0.1	0.2	0.0	0.0	0.1	0.4	0.0	-0.1	0.4	0.0	0.1
Crookes & Crosspool	-0.3	-0.2	-0.2	-0.1	-0.1	-0.2	-0.2	0.0	0.0	0.0	-0.1	0.1	0.1	0.1	0.1	0.1	0.2	0.2	0.3	0.6
Darnall	-0.1	-0.3	-0.1	-0.4	-0.5	0.0	0.3	0.0	0.0	-0.1	-0.1	0.1	0.0	0.1	0.2	0.0	0.0	0.2	-0.1	0.4
Dore & Totley	-0.3	-0.3	0.0	0.0	0.0	-0.1	-0.4	0.0	-0.1	0.0	0.0	0.1	-0.3	0.1	0.0	0.1	0.4	0.1	0.3	0.6
East Ecclesfield	-0.5	-0.3	-0.2	-0.2	-0.1	-0.3	0.0	0.0	0.0	0.1	0.1	0.1	0.2	0.1	0.2	0.2	0.2	0.2	0.1	0.5
Ecclesall	-0.5	-0.2	-0.4	0.0	-0.1	-0.2	-0.2	0.0	-0.1	0.0	0.0	0.1	0.1	0.0	0.1	0.2	0.3	0.0	0.2	0.7
Firth Park	-0.1	-0.3	0.0	-0.4	-0.3	-0.1	-0.1	-0.1	-0.1	0.0	0.1	0.0	0.1	0.0	0.1	0.1	0.1	0.2	0.0	0.5
Fulwood	-0.4	-0.2	0.0	0.0	0.0	-0.3	-0.2	0.0	0.0	-0.1	-0.1	0.1	0.1	0.0	0.1	0.1	0.3	0.0	0.1	0.7
Gleadless Valley	-0.3	-0.2	-0.3	-0.3	-0.2	-0.1	-0.2	0.0	0.0	0.1	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.1	0.4	0.8
Graves Park	-0.6	-0.1	-0.3	-0.1	-0.2	-0.1	-0.1	0.0	0.0	0.0	0.1	0.1	0.0	0.1	0.1	0.1	0.2	0.3	0.2	0.8
Hillsborough	-0.5	-0.3	-0.2	-0.2	-0.1	-0.1	0.2	0.0	0.0	-0.1	0.2	0.0	0.0	0.0	0.0	0.0	0.2	0.2	0.1	0.7
Manor Castle	-0.4	-0.2	-0.1	-0.3	-0.5	0.0	0.2	0.0	-0.1	0.0	0.1	0.0	0.1	0.0	0.1	0.0	0.2	-0.1	0.1	0.6
Mosborough	-0.3	-0.3	-0.1	-0.2	-0.1	-0.3	0.2	-0.1	0.0	0.0	0.1	0.0	0.0	0.1	0.0	0.1	0.3	0.3	0.0	0.3
Nether Edge & Sharrow	-0.4	-0.2	-0.4	-0.2	-0.1	-0.3	-0.2	0.0	0.0	0.1	0.1	0.0	0.1	0.2	0.1	0.0	0.1	0.2	0.3	0.5
Park & Arbourthorne	-0.2	-0.1	-0.1	-0.2	-0.3	-0.1	0.2	-0.1	0.0	0.0	0.1	0.0	0.1	0.0	0.0	0.1	0.1	0.0	0.2	0.4
Richmond	-0.3	-0.2	-0.2	-0.3	-0.3	-0.1	0.3	0.0	0.0	-0.1	0.0	0.0	0.0	0.1	0.0	0.2	0.2	0.2	0.1	0.3
Shiregreen & Brightside	-0.1	-0.2	-0.1	-0.3	-0.3	0.1	0.0	0.0	-0.1	0.0	0.1	0.1	0.1	-0.1	0.1	0.1	0.0	0.2	-0.1	0.5
Southey	-0.2	-0.2	0.0	-0.1	-0.2	-0.1	-0.1	0.0	-0.1	-0.1	0.0	0.0	0.1	0.2	0.0	0.0	0.0	0.4	0.0	0.5
Stannington	-0.3	-0.3	0.0	0.0	-0.1	-0.2	-0.4	0.0	0.0	0.0	0.0	0.1	0.0	0.1	0.0	0.1	0.2	0.0	0.1	0.7
Stocksbridge & Upper Don	-0.2	-0.3	0.0	0.0	0.1	-0.2	-0.5	-0.1	0.0	0.1	0.1	0.0	0.1	0.1	0.1	0.2	0.1	0.1	0.2	0.5
Walkley	-0.3	-0.2	-0.2	-0.2	-0.1	-0.1	-0.4	-0.1	0.0	0.1	0.0	0.0	0.1	0.1	0.1	0.0	0.1	0.1	0.3	0.6
West Ecclesfield	-0.2	-0.4	0.0	0.0	-0.1	-0.1	-0.4	0.0	0.0	0.0	0.2	0.1	0.0	0.0	-0.1	0.1	0.2	0.0	0.1	0.6
Woodhouse	-0.2	-0.2	-0.2	-0.1	-0.5	-0.1	0.2	-0.1	0.0	0.0	-0.1	0.1	-0.1	0.2	0.0	0.0	0.0	0.2	0.1	0.5
[Ward not known]	-0.3	-0.3	-0.2	-0.2	-0.1	-0.1	0.0	-0.1	0.0	0.0	0.0	0.0	0.1	0.1	0.0	0.1	0.1	0.2	0.2	0.5
Total	**-0.35**	**-0.22**	**-0.18**	**-0.16**	**-0.15**	**-0.15**	**-0.10**	**-0.04**	**-0.04**	**0.01**	**0.04**	**0.04**	**0.05**	**0.06**	**0.06**	**0.09**	**0.15**	**0.18**	**0.19**	**0.56**

How informed people feel about local services

Sheffielders do not feel informed about local services, particularly how they are performing and how decisions are made

Over 70% of respondents said that they do not feel informed about local services, how decisions are made about their local area or about how local services are performing

The Big City Conversation demonstrated that people care about their local area and know what needs improving but respondents clearly said that they do not feel adequately informed about local decisions or local services.

As with other areas of the BCC, there is significant variation across wards, with over 40% of respondents in Stocksbridge feeling informed about local decisions compared to 23% in Sheffield overall.

As part of the development of Local Area Committees, there is a significant opportunity to work with communities to talk about public services and involve people in shaping and holding services to account to best meet the needs of local areas.

Again, the experience of Covid and how communities have supported each other and collaborated with public services and VCF organisations to support their fellow residents may have impacted on awareness of local services. But, there remains a significant need for change by better engaging and empowering communities to have a stronger say over local services.

Sheffield overall	Informed	Not well informed
How decisions are made about your local area	23.5%	74.4%
What standard of service you should expect from local public services	36.1%	61.0
How well local public services are performing	22.0%	74.4
How to complain about local public services	38.3%	58.6
How well informed overall	25.8%	72.9

% of respondents that are very well informed or fairly well informed about how decisions are made about their local area
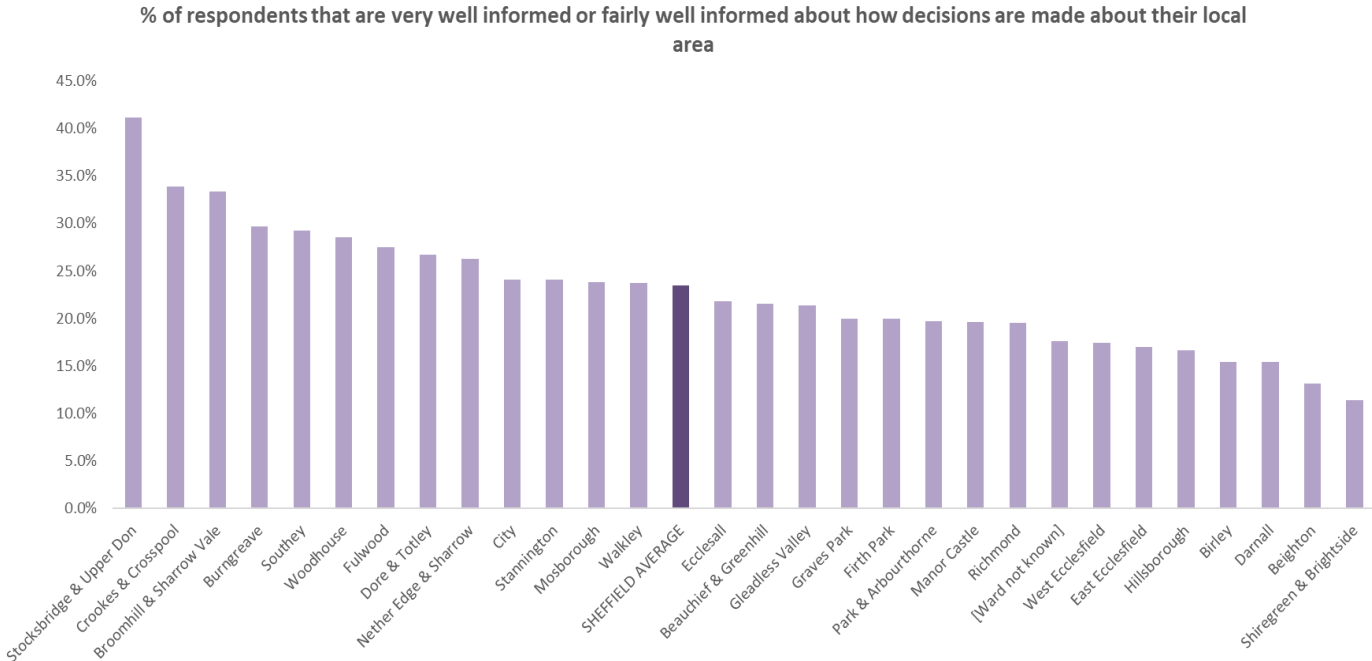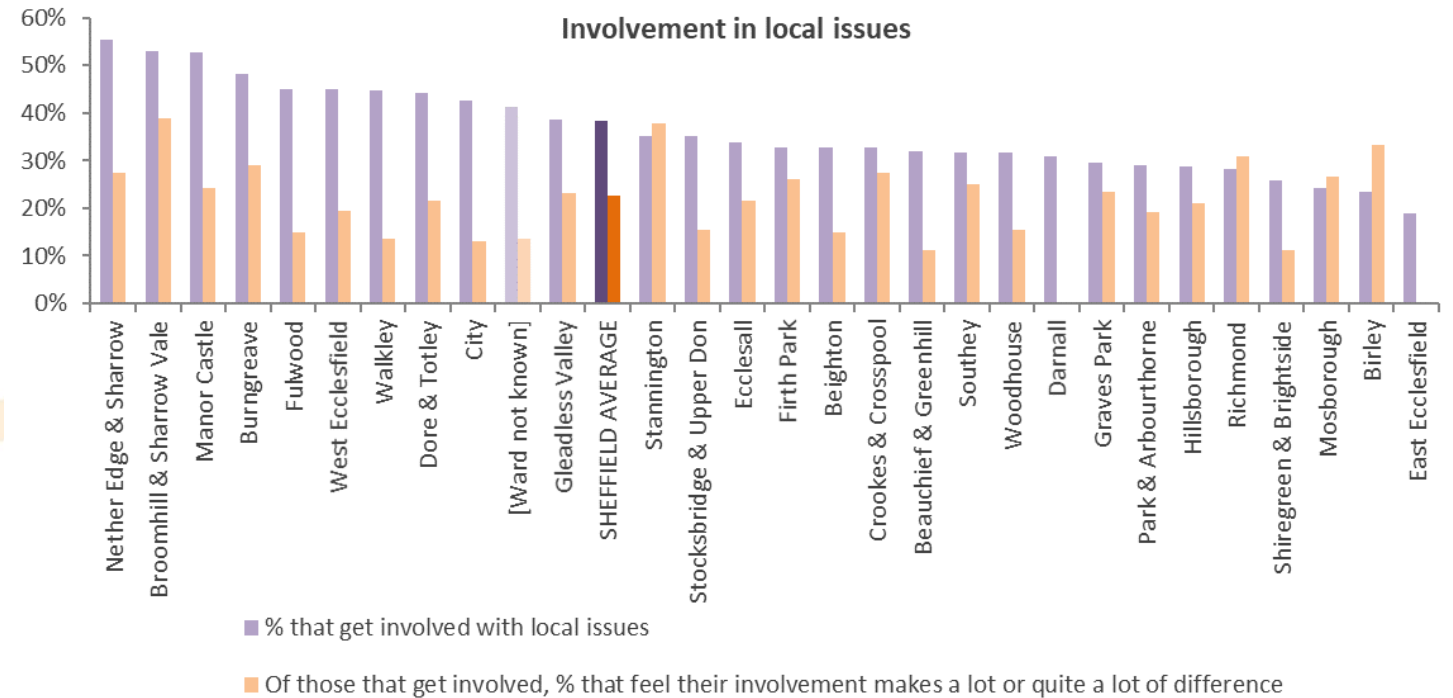
Getting involved in local issues

People do get involved in their local community but this ranges considerably across the city and where people do get involved, they aren't sure it really makes a difference

Almost 40% say they get involved in local issues

A good proportion of people across the city say that they get involved in local issues, particularly in Netheredge, Broomhil, Manor Castle and Burngreave. On average, almost 40% of respondents said that they do get involved in local issues which demonstrates Sheffielders across the city are dedicating their time to helping their local neighbourhood. There are good opportunities to learn from the most active areas to see what networks and approaches are most effective at getting people involved. Given the question, local activism could be very related to prominent issues at the time of the survey or a genuine indicator of good practice and strong networks within wards.

People don't always feel they can make an impact

Whilst 40% of Sheffielders say they get involved locally, only 23% felt that their time and effort resulted in any real impact. This was particularly true in Walkley, Beauchief, Darnall and City wards. But, people were much more likely in Stannington, Birley, Broomhill and Richmond to feel that if they got involved, they made a difference.

Involvement in local issues

Legend:
- ■ % that get involved with local issues
- ■ Of those that get involved, % that feel their involvement makes a lot or quite a lot of difference

The range of local involvement and views on how much impact that involvement has indicates that there is a real opportunity to learn from the good practice in the city, perhaps doing some sharing sessions between Members, officers and local community representatives across the city. The above may also provide an indication of where communities may need more support or resource to find innovative ways to get more people involved in local issues.

How do Sheffielders currently get involved in local issues and if not, what stops them?

Online channels and networks matter

Of those that get involved at local level, people predominantly use online channels or engaged with local public services and Members.

Attending 'Council meetings' were not a significant route to get involved but the absence of any regular local council meetings (like area committees) probably reduces the opportunities for people to attend.

Time is precious

But, of those who said that they don't get involved locally, respondents said that they have busy lives and therefore struggle to find the time or they are sceptical that they could make any real difference.

But, people also said that they did get involved in other ways, such as national issues or campaigns, therefore indicating that people are motivated to engage and get involved in

How people currently get involved

Category	Percentage
I attend local neighbourhood meetings involving other public services (Police, NHS, GPs, transport providers etc.)	9%
I contact the council, Police or NHS directly via email or phone.	17%
I'm involved in an online network (via e-mail or social media)	19%
I attend Council meetings	2%
I speak to my local Councillor	15%
I'm involved in a local community group (TARA, Neighbourhood Watch etc)	13%
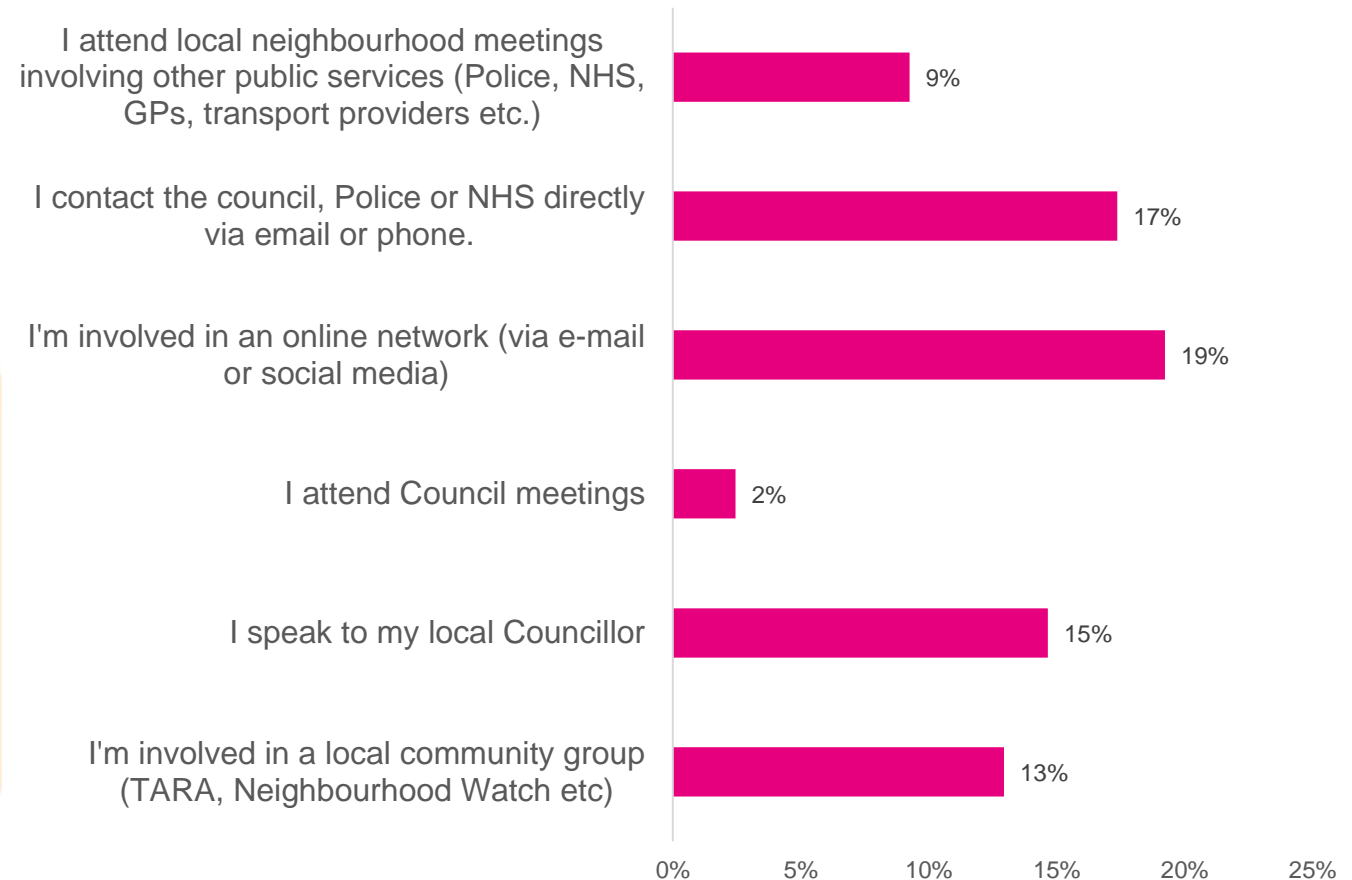
Getting involved in local decision making
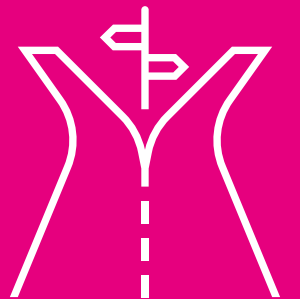
The majority of people don't currently feel that they can influence decisions in Sheffield but people are keen to get more involved, depending on the issue

60% of respondents said they don't feel that they can influence decisions affecting their local area

Of the 2,700 respondents, only 32.2% said that they felt they could influence decisions affecting their local area in Sheffield. People did feel they had more influence in City, Crookes and Crosspool and Nether Edge and Sharrow wards but was less than 20% of respondents in Beighton. In f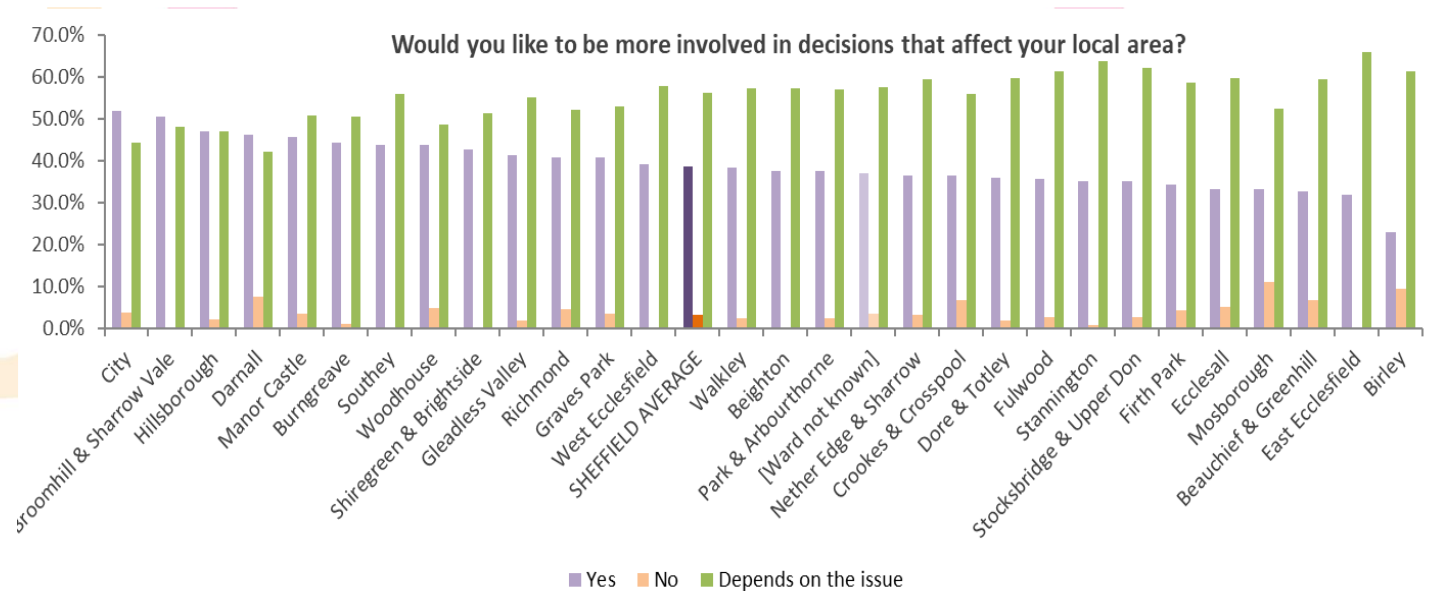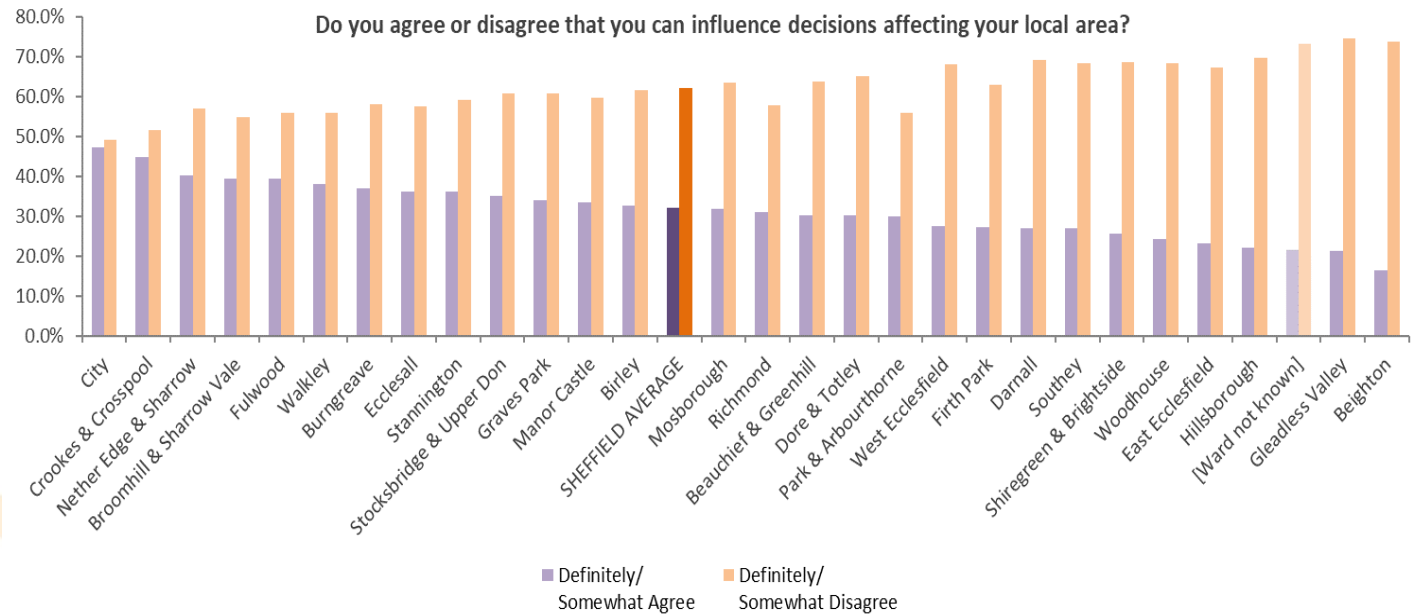ree text responses, respondent asked for greater connectivity with citizens – better communications, being more open with citizens, listening, talking with and asking citizens their views and feeding back when we've asked.

But, people are keen to get more involved if the issue matters to them

Very few respondents (just 3% across the city) said they wouldn't be willing to get more involved in local decision making, with 40% stating they'd like to be more involved and 56% saying they would depending on the issue. City, Broomhill and Hillsborough wards had the largest proportions of people who'd like to get involved.

This represents a significant opportunity for communities, public services and community organisations to collaborate on local issues and citizens having a much greater say and influence over key local issues.

Do you agree or disagree that you can influence decisions affecting your local area?

■ Definitely/ Somewhat Agree ■ Definitely/ Somewhat Disagree

Would you like to be more involved in decisions that affect your local area?

■ Yes ■ No ■ Depends on the issue

Local neighbourhood meetings and online networks are key channels for people who want to get more involved in local decisions and services

Physical and virtual networks are critical channels to enable more people to get more involved in local decision making
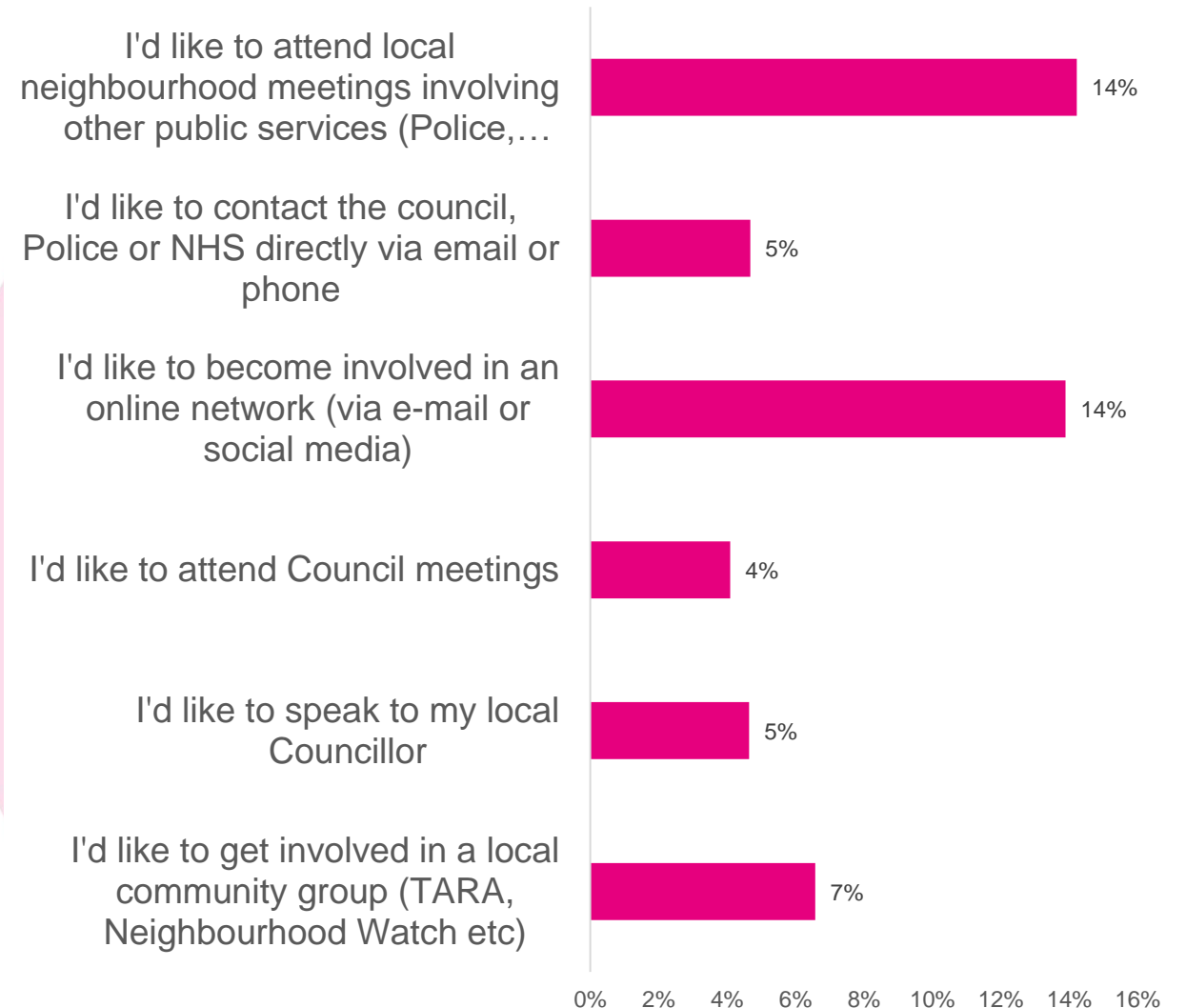
Of those that said that they'd be willing to get more involved locally, neighbourhood level meetings with public services and online networks were the most preferred routes.

Clearly, the Big City Conversation took place before the Covid-19 pandemic impacted on the UK. Over the last year, the restrictions needed to protect ourselves from Covid-19 have led to an increase in the use of virtual channels such as Zoom and MS Teams which have transformed how we connect to family and friends and how we work.

The learning and experience from the last year may have increased confidence, skills and knowledge of online channels potentially bringing new opportunities to empower communities and create more regular and convenient routes to engage and enable people in all parts of the city.

Clearly, digital exclusion remains a significant challenge and we will need to ensure that empowering communities with greater local decision making is accessible to all.

How people want to get more involved

Category	Percentage
I'd like to attend local neighbourhood meetings involving other public services (Police,…	14%
I'd like to contact the council, Police or NHS directly via email or phone	5%
I'd like to become involved in an online network (via e-mail or social media)	14%
I'd like to attend Council meetings	4%
I'd like to speak to my local Councillor	5%
I'd like to get involved in a local community group (TARA, Neighbourhood Watch etc)	7%

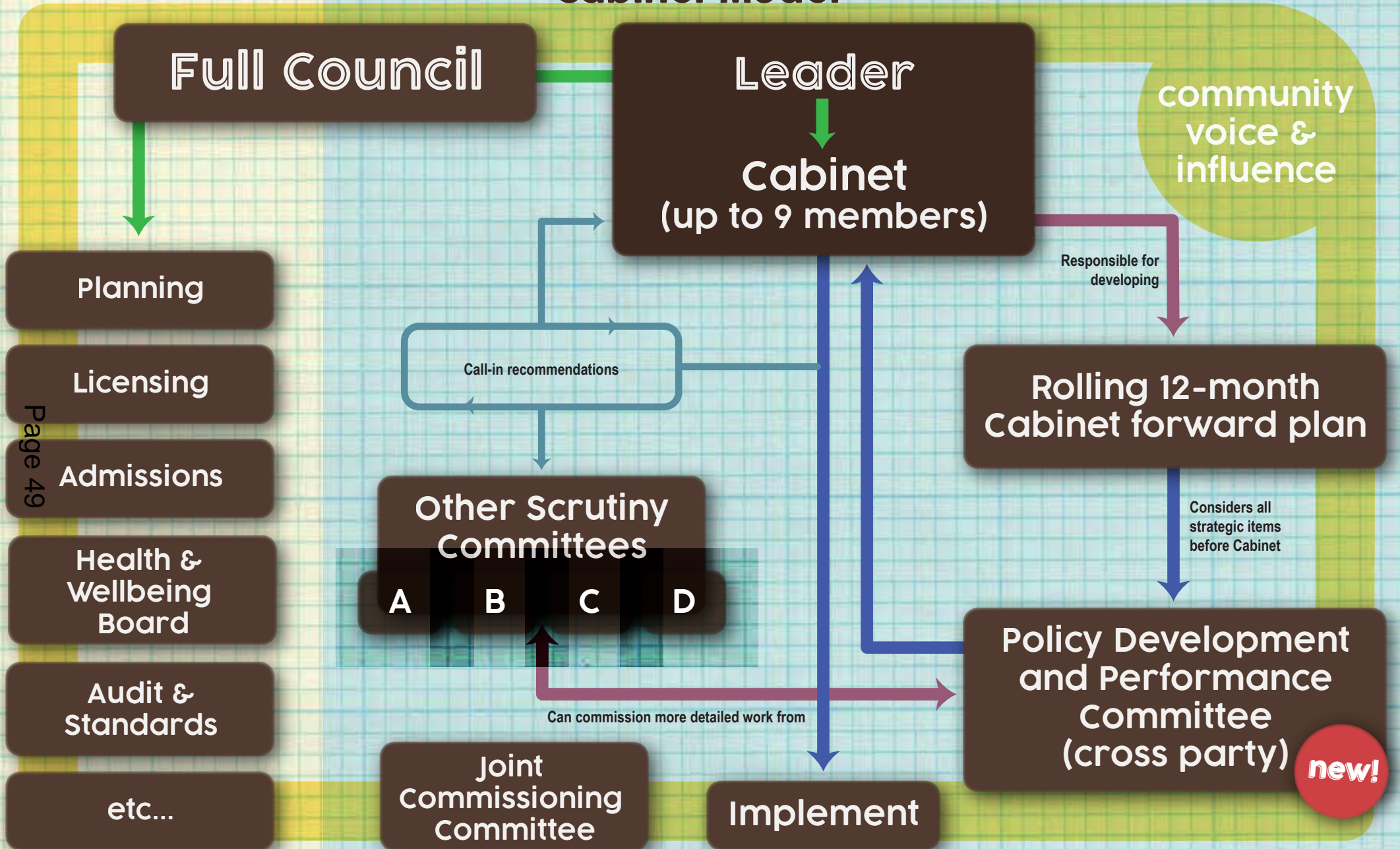0% 2% 4% 6% 8% 10% 12% 14% 16%

Of those who want to get more involved, how they want to do it (by ward)

	I'd like to get involved in a local community group (TARA, Neighbourhood Watch etc)	I'd like to speak to my local Councillor	I'd like to attend Council meetings	I'd like to become involved in an online network (via e-mail or social media)	I'd like to contact the council, Police or NHS directly via email or phone	I'd like to attend local neighbourhood meetings involving other public services (Police, NHS, GPs, transport providers etc.)
Beauchief & Greenhill	10%	4%	3%	15%	6%	16%
Beighton	5%	3%	3%	11%	7%	7%
Birley	12%	8%	2%	10%	4%	8%
Broomhill & Sharrow Vale	6%	7%	5%	15%	2%	7%
Burngreave	2%	6%	5%	14%	6%	9%
City	7%	6%	13%	15%	6%	19%
Crookes & Crosspool	7%	1%	3%	11%	6%	17%
Darnall	4%	8%	8%	4%	0%	12%
Dore & Totley	5%	1%	1%	9%	2%	12%
East Ecclesfield	15%	11%	6%	26%	8%	19%
Ecclesall	8%	4%	3%	15%	5%	16%
Firth Park	6%	3%	1%	10%	7%	16%
Fulwood	5%	4%	4%	10%	4%	13%
Gleadless Valley	8%	5%	3%	14%	5%	12%
Graves Park	10%	6%	8%	18%	4%	23%
Hillsborough	10%	6%	5%	20%	6%	18%
Manor Castle	11%	4%	4%	19%	7%	12%
Mosborough	6%	2%	5%	19%	8%	25%
Nether Edge & Sharrow	2%	2%	2%	7%	1%	9%
Park & Arbourthorne	8%	9%	12%	26%	8%	12%
Richmond	2%	9%	9%	11%	9%	17%
Shiregreen & Brightside	9%	3%	9%	20%	6%	29%
Southey	12%	5%	2%	22%	10%	17%
Stannington	5%	4%	2%	11%	5%	19%
Stocksbridge & Upper Don	4%	1%	1%	19%	4%	19%
Walkley	8%	9%	4%	16%	7%	13%
West Ecclesfield	4%	1%	6%	10%	0%	13%
Woodhouse	5%	10%	2%	7%	0%	10%
[Ward not known]	5%	4%	4%	11%	5%	13%

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Cabinet Model

Full Council

Leader

Cabinet (up to 9 members)

community voice & influence

Planning

Licensing

Admissions

Health & Wellbeing Board

Audit & Standards

etc...

Responsible for developing

Rolling 12-month Cabinet forward plan

Call-in recommendations

Other Scrutiny Committees

A B C D

Considers all strategic items before Cabinet

Policy Development and Performance Committee (cross party)

new!

Can commission more detailed work from

Joint Commissioning Committee

Implement

Key → appoints → develops → decision → decision review (call-in) process

Committee System Model

Full Council

Planning

Licensing

Admissions

Health & Wellbeing Board

Audit & Standards

etc...

Rolling 12-month strategic forward plan

Policy & Strategy Committee
(Chaired by the Leader of the Council, politically proportionate & including the chairs of Committees A-F)

community voice & influence

Committee A

Committee B

Committee C

Committee D

Committee E

Committee F

Implement

Key appoints develops decision